

**REGISTERED COMPANY NUMBER: 03895574 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1083390**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020**  
**FOR**  
**TOGETHER COLLECTIVE**  
**(A COMPANY LIMITED BY GUARANTEE)**

Chariot House Limited  
Chartered Accountants  
44 Grand Parade  
Brighton  
East Sussex  
BN2 9QA

**TOGETHER COLLECTIVE**

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**FOR THE YEAR ENDED 31ST MARCH 2020**

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## **TOGETHER COLLECTIVE**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31ST MARCH 2020**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

We are Together Co and we create connections that change lives. We do this through our befriending, social prescribing and volunteering services in Brighton, Hove and beyond, and by sharing our ideas and expertise nationally. In a city of nearly 300,000, no one should be lonely or socially isolated. Together, we can make sure no one is.

##### **Public benefit**

Together Co delivers public benefit through our services that both prevent and alleviate loneliness and social isolation, and support people with the health and wellbeing impact of loneliness and isolation.

Our services have a strong focus on the needs of our people, and on the quality of support to scheme members, clients and volunteers. Services are provided free of charge and participants are supported to be involved through the provision of volunteer expenses and relevant training.

Access to our services is monitored using the Brighton & Hove City Council equalities monitoring framework.

##### **Staffing**

Together Co had 22 (2019: 25) members of staff (equivalent to 15.8 (2019: 18.4) full time employees) at 31 March 2020. 11 employees left during the year and we recruited 6 people during the year. The turnover figures are higher than usual as we completed the transfer of our advocacy service to another local charity.

##### **Volunteers**

Volunteers continued to play a vital part in delivering our work, with our paid employees recruiting, training and supporting them. We had 463 volunteers in 2019-20, and continue to run workshops, steering groups, and consultations that involve volunteers in the way we work. We held our first Wellbeing Together volunteer celebration event in October 2019.

Our volunteers have written role descriptions, dedicated support and ongoing training. There was an increased number of volunteers in regular roles around the office supporting administration, fundraising activities and communications.

## **TOGETHER COLLECTIVE**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31ST MARCH 2020**

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#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

##### **Overview**

During 2019-20 we completed our transformation programme, Focusing for the Future, including the transfer of our advocacy services to other local voluntary organisations. This allowed us to move to the final stage of transformation, including launching our new brand which better describes who we are and what we do, and moving to more suitable offices in a community venue. Our services are now focused more directly on creating connections that change lives, through provision of services or volunteering opportunities, or by connecting people with other opportunities that are right for them.

In January 2020 we received the Quality in Befriending Quality Mark from Befriending Networks which involved a comprehensive review and revision of all our governance, procedures, policies and processes for scheme member support and volunteer management. This is a new accreditation, replacing the Approved Provider Status accreditation from the Mentoring & Befriending Foundation, which we held for 9 years.

##### **Social Prescribing**

In 2019-20 Together Co Social Prescribing continued its work with GP practices across the city, and prepared for the introduction of the Primary Care Network (PCN) Link Worker service alongside our citywide Social Prescribing service. We now host link workers for three of Brighton & Hove's PCNs and recruited additional 5 Link Workers and an Operations Lead in March 2020.

- The citywide service received 918 referrals in 2019-20 (+53% on previous year)
- 833 (+56%) individuals were supported, receiving 2854 (+41%) sessions
- 1,982 onward referrals were made (+30%)
- 19 Social Prescribing volunteers provided 2,736 (+3%) hours of support

We have now been providing Social Prescribing (SP) in the city for 6 years, since 2014, and continue to be supported and funded by Brighton & Hove Clinical Commissioning Group and the Department of Health and Social Care.

The impact of the service continues to be high with 96% reporting a positive change in their lives and 94% saying they would recommend the service to family and friends.

##### **Partnership Working**

Our Social Prescribing Plus service continues to offer specialist social prescribing via our collaboration with four other delivery partners; LGBT Switchboard offer Trans and Non-Binary SP; Trust for Developing Communities offer outreach SP with BAME communities; Sussex Interpreting Services support people with language needs via their SP trained Interpreters, and Friends, Families and Travellers offer SP via active outreach to Gypsy, Roma and Traveller communities. This work enables us to champion good practice and to continuously strive to widen the inclusiveness and accessibility of social prescribing in Brighton & Hove.

Additionally, the Together Co SP team continues to host the Brighton & Hove Social Prescribing Providers Network with a membership of 19 organisations all delivering medium to holistic social prescribing in the city. The network meets quarterly to share good practice and updates on available services.

## **TOGETHER COLLECTIVE**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31ST MARCH 2020**

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#### **Befriending**

The Befriending team and volunteers achieved our highest reach yet during our 20 year history, delivering 17,011 hours of befriending support in the year.

Our 445 Together Co Befriending volunteers:

- made 10,432 visits and provided 15,888 visiting hours of support to 445 individuals
- made 4,288 telephone calls providing 1,123 hours of phone support.

The impact of the service continues to be high, with 91% of scheme members and 88% of volunteers reporting positive benefits such as feeling less depressed, feeling less lonely, increased confidence, increased self-esteem (scheme members) and feeling good about making a positive contribution, feeling that what I do matters to someone else (volunteers).

#### **Partnership Working**

Our partnership work within the citywide Ageing Well service resulted in an expansion of our telephone befriending offer, and a development of a new befriending group work programme.

Three befriending groups were created: one was a summer nature based group. We secured funding to repeat this in summer 2020 but this like all groups has been put on hold because of Covid. During the year, about 55 individuals (40 scheme members and 15 volunteers) met at one or more on 17 group occasions. Independent friendships have grown out of all these groups.

With Sussex Interpreting Services and the Trust for Developing Communities, we developed our office volunteering programme for volunteers from BAME background, supporting four women to build their confidence in office skills and transition to secure employment. Our office volunteering programme grew from three to 12 during the year. In joint work with Switchboard we co-designed leaflets promoting our services and volunteering within the LGBT community.

#### **FINANCIAL REVIEW**

##### **Financial position**

We reported incoming resources of £628,965 (2018/19: £714,440) for the year; a decrease of £85,475. Expenditure in the year was £661,454 (2018/19: £743,214); giving a deficit of £32,489 (2018/19: deficit £28,774).

##### **Principal funding sources**

Together Co is resourced through a mixture of statutory funding (both grants and commissions) and funding from trusts and foundations. We saw overall reduction of £112,337 in grant funding in 2020, due to service funding ceasing and not being renewed and the transfer of our advocacy service to another local charity.

Our main funding sources included Brighton & Hove Clinical Commissioning Group, Brighton & Hove City Council, Derek and Eileen Dodgson Foundation, Garfield Weston Foundation, Department of Health and Social Care, The Sobell Foundation, Edward Gosling Foundation, ABF The Soldiers Charity and Kleinwort Charitable Trust.

In 2019-20 we also began to see income from our work on building donations and corporate support.

## **TOGETHER COLLECTIVE**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31ST MARCH 2020**

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#### **FINANCIAL REVIEW**

##### **Giving**

Over the last year, our engagement approach has evolved to fully integrate fundraising and communications; supporting, strengthening and expanding our partnerships with local businesses, community organisations and individuals, inspiring a wider range of creative fundraising opportunities.

An increased number of our new volunteers have joined through local businesses' staff engagement programmes or via local community groups. Our services have benefited from a rising number of corporate donations, charity of the year initiatives, a new emphasis on peer to peer fundraising as well as funds raised from a portfolio of virtual and live events engaging different audiences across the city and beyond. Alongside this, in-kind and pro bono support has proved an invaluable asset allowing us to improve the way we work online, particularly towards the end of the year.

We've seen a growing number of supporters donating regularly via our website, and more recently to our Covid emergency campaign including setting up virtual fundraisers, as well as one off and monthly donations on behalf of family, friends and those living in our communities in need of Together Co services.

We have expanded our portfolio of awareness-raising and fundraising charity events alongside like minded corporate partners, including hosting our second Winter Reception to welcome new supporters, our first Wellbeing Together event to celebrate our volunteers, and more recently Together Co led online virtual events. We will continue to grow these initiatives to meet our wider strategic engagement objectives.

Over the coming year, we are keen to keep growing our connections, encouraging all kinds of organisations and like-minded individuals to work with us in mutually beneficial ways. Together Co continues to be well placed to offer staff or member engagement, team-building, fundraising and unique development, awareness raising and events opportunities.

##### **Designated Funds**

##### **Dilapidation Provision**

Following the implementation of the break clause in our lease, the dilapidation provision was utilised to make the final agreed termination payment to the Landlord. Our new tenancy agreement does not contain any termination dilapidation obligation, consequently no provision is currently required.

##### **Contingency Reserve**

This reserve is in place to provide for the cost of staff redundancies upon closure of the business and is recalculated each year end.

##### **Legacy Reserve**

The Legacy Reserve is to be used for key operational projects, which are currently identified as:

1. Upgrade of the organisation's IT systems including integrated digital approach to services, communication and fundraising
2. Maintaining compliance with GDPR and maximising benefits of integrated digital systems
3. Contract contingency to ensure that staff can continue to be employed in situations where successful funding has been agreed but the contract commencement has been delayed by a short period.

## **TOGETHER COLLECTIVE**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31ST MARCH 2020**

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#### **FINANCIAL REVIEW**

##### **Investment policy and objectives**

We aim to hold surplus cash in accordance with our Reserves Policy, with the equivalent of approximately 3 months running costs maintained as cash deposits across current and deposit accounts held with banks covered by the Financial Services Compensation Scheme. Funds in excess of 3 months running costs may be invested in charity specific Common Investment Funds, the income from which is used in furtherance of the charity's Objects.

##### **Reserves policy**

The level of unrestricted reserves at the end of the year was £172,795 (2019: £205,284); and restricted reserves were £nil (2019: £nil). Grants are recognised as restricted funds, whereas funds received through service-level agreements are treated as unrestricted, though they are designated to specific services or projects to deliver a contracted service.

Included in these reserves is an element of contingency reserve, which we set aside to cover project termination costs. The total in the contingency fund amounted to £33,932 (2019: £54,509).

The total reserves of £172,795 represented 3.1 months of annual expenditure. Our policy sets the guide level of reserves that we aim to have on hand at around three months of annual expenditure.

#### **FUTURE PLANS**

##### **Covid impact**

Covid-19 caused a significant adjustment of not only our services, which were more in demand than ever. We shifted all our services and support to phone or online when Covid hit, we responded to a phenomenal increase in demand (more referrals and volunteer enquiries in April & May 2020 than in the whole of 2019), and played a key part in Brighton & Hove's city-wide emergency response.

The changes we made in 2018 and 2019 through our Focusing For The Future transformation programme were critical to our ability to respond effectively to the Covid crisis.

Our plans for 2020-21 have been adapted, and some areas accelerated by Covid, for example swift scaling up of our previously very small telephone befriending option. We are reviewing with staff, volunteers and clients what changes we made during this time that we should keep, drop or refine for the next stage. As always, we want to evolve our work to be efficient, reach as many as possible, to provide a positive and empowering experience for both clients and volunteers. Involving people widely in our thinking about how we go forward from here is essential.

We are beginning an interrogation of our organisation and services to ensure we can improve on Diversity, Equity and Inclusion, in particular addressing lack of diversity in our Board and staff team. We are approaching this as we aim to approach everything, collaboratively, with compassion and respect, and seeking wider expert advice and support where necessary.

This year will also see a step-change in our move towards digital maturity. This is more essential than ever, to enable staff and volunteers to work remotely and flexibly, to continue the integration of our services and support functions, and to enable a better experience for clients and volunteers, and to share our expertise and experience with others.

More widely, we will be part of Government's Tackling Loneliness Network, focusing on loneliness in Covid and championing the voluntary sector's essential role in this. We are also part of the Brighton & Hove Covid Recovery and Renewal planning.

Our vision of a city where no one is lonely remains our driving focus, and we are taking all opportunities to make sure this issue is front and centre of rebuilding, and that the voices of our people are heard.

## **TOGETHER COLLECTIVE**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31ST MARCH 2020**

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#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

Together Collective, operating as Together Co, is a registered charity and a company limited by guarantee. The company was incorporated in December 1999 and is governed by its Articles of Association.

The Board of Trustees is responsible for managing Together Co. Under the Articles of Association, a maximum of eight members of the Board are elected at the annual general meeting (AGM) and up to four trustees may be appointed. Each year, half of the Board's longest-standing trustees retire and may be re-elected at the AGM.

Trustees gave their time voluntarily and received no benefits from Together Co. Details of expenses claimed are in the notes to the accounts.

##### **Recruitment and induction of new trustees**

To recruit trustees, we identify gaps in the Board's expertise, conduct community outreach and/or advertise and appoint candidates based on a written application and interview.

New trustees are given an information pack about Together Co, attend briefing sessions with the Chief Executive Officer (CEO) and service managers, and are encouraged to attend courses on topics such as governance, voluntary sector developments and equality and diversity.

##### **Organisational structure**

The Board of Trustees meets regularly to provide direction for Together Co's work. Responsibility for day-to-day running of Together Co is vested in the CEO, Jo Crease, who reports to the Chair of the Board. Responsibility for the operation of individual services is delegated through the CEO to Deputy Chief Officer and then to Heads of Service.

The CEO and team develop the business plan and budgets with input from Trustees. The Board reviews strategic objectives and sets targets to focus on the charity's stated aims and objectives.

Together Co is committed to the highest standards of governance and believes that good governance should be understood and embedded throughout the organisation. To this end we have been using the Charity Governance Code as a tool to develop both our Board and its subcommittees, and working practices throughout the organisation. In 2020-21 we are focusing on further developing Diversity, Equity and Inclusion aspects in our governance, as well as wider work throughout the organisation

##### **Networks and partnerships**

Together Co is a member of the National Council for Voluntary Organisations, the Small Charities Coalition, Brighton & Hove Community Works, Brighton & Hove Chamber of Commerce, Befriending Networks, and the National Association of Link Workers.

The CEO is involved in a range of city-wide networks, including role as a Representative for fellow Community Works members on issues around commissioning, and the integration of Health and Social Care. She is also a member of national networks and groups including the Department of Culture Media & Sport's Tackling Loneliness Network.

##### **Risk management**

The Board examines the risks to which Together Co is exposed and has set up sub-committees and working groups to strengthen oversight of finance, risk management, business development, fundraising and communications, policies and personnel issues including safeguarding. Risk management arrangements include documented internal financial controls, procedures to ensure the health and safety of staff, volunteers, service users, and commercial insurance covers normal business risks, including professional indemnity, employee and volunteer liability.

**TOGETHER COLLECTIVE**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

03895574 (England and Wales)

**Registered Charity number**

1083390

**Registered office**

Brighthelm Centre  
North Road  
Brighton  
East Sussex  
BN1 1YD

**Trustees**

Ms E A French  
Mrs M C Hughes  
Miss N Orringe  
Dr A M R Penn (resigned 18/6/2019)  
R D T Johnston  
J D Hyman  
Ms R Bradley  
D Cundy (appointed 18/11/2019)  
S Lightfoot (appointed 18/11/2019) (resigned 27/1/2020)  
Dr L Tester (appointed 18/11/2019)

**Company Secretary**

Ms J M Crease

**Independent Examiner**

John Thacker FCA DChA  
Institute of Chartered Accountants in England and Wales  
Chariot House Limited  
Chartered Accountants  
44 Grand Parade  
Brighton  
East Sussex  
BN2 9QA

## **TOGETHER COLLECTIVE**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31ST MARCH 2020**

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#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Bankers**

Co-Operative Bank plc  
164-165 Western Road  
Brighton  
East Sussex  
BN1 2BB

Shawbrook Bank Limited  
Lutea House  
Warley Hill Business Park  
The Drive  
Great Warley  
Brentwood  
Essex  
CM13 3BE

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

East Sussex Credit Union  
Hove Town Hall  
Tisbury Road  
Hove  
East Sussex  
BN3 3BQ

##### **Working name**

Together Co

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Together Collective for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**TOGETHER COLLECTIVE**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

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This report has been prepared in accordance with the special provisions of Part 15 of Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Miss N Orringe - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
TOGETHER COLLECTIVE**

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**Independent examiner's report to the trustees of Together Collective ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John Thacker FCA DChA  
Institute of Chartered Accountants in England and Wales  
Chariot House Limited  
Chartered Accountants  
44 Grand Parade  
Brighton  
East Sussex  
BN2 9QA

Date: .....

**TOGETHER COLLECTIVE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

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	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	559,089	47,953	607,042	707,111
<b>Charitable activities</b>					
Other incoming resources	5	8,290	-	8,290	3,228
Other trading activities	3	13,010	-	13,010	3,593
Investment income	4	<u>623</u>	<u>-</u>	<u>623</u>	<u>508</u>
<b>Total</b>		581,012	47,953	628,965	714,440
 <b>EXPENDITURE ON</b>					
Raising funds		94,073	-	94,073	49,223
<b>Charitable activities</b>					
Charitable Activities	6	519,428	47,953	567,381	693,991
<b>Total</b>		<u>613,501</u>	<u>47,953</u>	<u>661,454</u>	<u>743,214</u>
<b>NET INCOME/(EXPENDITURE)</b>		(32,489)	-	(32,489)	(28,774)
 <b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		205,284	-	205,284	234,058
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>172,795</u>	<u>-</u>	<u>172,795</u>	<u>205,284</u>

The notes form part of these financial statements

**TOGETHER COLLECTIVE (REGISTERED NUMBER: 03895574)**

**BALANCE SHEET**  
**31ST MARCH 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	2,367	-	2,367	2,642
<b>CURRENT ASSETS</b>					
Debtors	12	74,785	-	74,785	41,529
Cash at bank		<u>191,663</u>	<u>-</u>	<u>191,663</u>	<u>254,058</u>
		266,448	-	266,448	295,587
<b>CREDITORS</b>					
Amounts falling due within one year	13	(96,020)	-	(96,020)	(92,945)
<b>NET CURRENT ASSETS</b>		<u>170,428</u>	<u>-</u>	<u>170,428</u>	<u>202,642</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>172,795</u>	<u>-</u>	<u>172,795</u>	<u>205,284</u>
<b>NET ASSETS</b>		<u>172,795</u>	<u>-</u>	<u>172,795</u>	<u>205,284</u>
<b>FUNDS</b>	15				
Unrestricted funds				<u>172,795</u>	<u>205,284</u>
<b>TOTAL FUNDS</b>				<u>172,795</u>	<u>205,284</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**TOGETHER COLLECTIVE (REGISTERED NUMBER: 03895574)**

**BALANCE SHEET - continued**  
**31ST MARCH 2020**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
N Orringe - Trustee

The notes form part of these financial statements

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**TOGETHER COLLECTIVE**

**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

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	Notes	2020 £	2019 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>(60,378)</u>	<u>34,773</u>
Net cash (used in)/provided by operating activities		<u>(60,378)</u>	<u>34,773</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(2,640)	(3,955)
Interest received		<u>623</u>	<u>508</u>
Net cash used in investing activities		<u>(2,017)</u>	<u>(3,447)</u>
<b>Change in cash and cash equivalents in the reporting period</b>			
Cash and cash equivalents at the beginning of the reporting period		<u>254,058</u>	<u>222,732</u>
Cash and cash equivalents at the end of the reporting period		<u>191,663</u>	<u>254,058</u>

The notes form part of these financial statements

**TOGETHER COLLECTIVE**

**NOTES TO THE CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

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**1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2020 £	2019 £
<b>Net expenditure for the reporting period (as per the Statement of Financial Activities)</b>	(32,489)	(28,774)
<b>Adjustments for:</b>		
Depreciation charges	2,915	2,822
Interest received	(623)	(508)
(Increase)/decrease in debtors	(33,256)	37,633
Increase in creditors	<u>3,075</u>	<u>23,600</u>
<b>Net cash (used in)/provided by operations</b>	<u><u>(60,378)</u></u>	<u><u>34,773</u></u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1/4/19 £	Cash flow £	At 31/3/20 £
<b>Net cash</b>			
Cash at bank	<u>254,058</u>	<u>(62,395)</u>	<u>191,663</u>
	<u>254,058</u>	<u>(62,395)</u>	<u>191,663</u>
<b>Total</b>	<u><u>254,058</u></u>	<u><u>(62,395)</u></u>	<u><u>191,663</u></u>

The notes form part of these financial statements

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## **TOGETHER COLLECTIVE**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31ST MARCH 2020**

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#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are accounted for as they are received by the charity. Donations received in the year that relate to specific purposes have been included in restricted funds.

Grants are recognised on an accruals basis, accounted for in relation to the period to which they relate. Where grants are received during the year under review but relate to a later period, the amount is deferred under Grants in Advance in the Balance Sheet.

Investment income is accounted for on a receivable basis.

All other income is accounted for on a receivable basis.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis, including attributable VAT which cannot be recovered and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Certain expenditure is directly attributable to specific activities and has been included in the related cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities (for salary costs) and based on a proportion of the total activities by the charity for other costs.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity, comprising the salary and overhead costs of the central function, is apportioned on a basis which is an estimate, based on the proportion of cost of each activity to the total income of all activities.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 33% on cost
Computer equipment	- 33% on cost

The charity has a policy to capitalise assets over £1,000.

## TOGETHER COLLECTIVE

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2020

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#### 1. ACCOUNTING POLICIES - continued

##### **Taxation**

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK Corporation Tax purposes. Accordingly the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes. No direct tax charges have arisen in the charity.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Donations	17,083	4,915
Grants	<u>589,959</u>	<u>702,196</u>
	<u>607,042</u>	<u>707,111</u>

Grants received, included in the above, are as follows:

	2020	2019
	£	£
Brighton & Hove CCG	208,484	317,678
Mind in Brighton and Hove	9,453	28,359
Sussex PCC	10,000	15,831
Derek & Eileen Dodgson Foundation	3,500	3,500
Brighton & Hove City Council	187,132	147,679
Garfield Weston	10,000	15,000
Big Lottery	-	10,000
Macmillan	-	77,733
Other	41,940	-
Department of Health and Social Care	66,809	63,616
The Criseren	-	3,000
Sobell Foundation	10,000	10,000
Survivors Network	-	1,000
Sussex Community Foundation	-	8,800
Primary Care Network	<u>42,641</u>	-
	<u>589,959</u>	<u>702,196</u>

**TOGETHER COLLECTIVE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

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**2. DONATIONS AND LEGACIES - continued**

	2020 £	2019 £
Received from Department of Health and Social Care	160,558	143,646
Less: Contributions to Partners	<u>93,749</u>	<u>80,030</u>
Net figure above	<u>66,809</u>	<u>63,616</u>

**3. OTHER TRADING ACTIVITIES**

	2020 £	2019 £
Activities for generating fund	<u>13,010</u>	<u>3,593</u>

**4. INVESTMENT INCOME**

	2020 £	2019 £
Deposit account interest	<u>623</u>	<u>508</u>

**5. INCOME FROM CHARITABLE ACTIVITIES**

	2020 £	2019 £
Other incoming resources	<u>8,290</u>	<u>3,228</u>

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £
Charitable Activities	<u>567,381</u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2020 £	2019 £
Depreciation - owned assets	2,915	2,822
Independent examiner's fee	<u>2,600</u>	<u>2,250</u>

**TOGETHER COLLECTIVE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

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**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st March 2020 nor for the year ended 31st March 2019.

**Trustees' expenses**

In the year one trustee received £206 as reimbursement for travel expenses; no trustees were paid expenses in the year ended 31 March 2018.

**9. STAFF COSTS**

	2020	2019
	£	£
Wages and salaries	460,641	505,690
Social security costs	35,124	40,119
Other pension costs	<u>10,903</u>	<u>11,965</u>
	<u>506,668</u>	<u>557,774</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Total	<u>22</u>	<u>25</u>

No employees received emoluments in excess of £60,000.

Key Management Personnel remuneration in the year amounted to £74,421 (2019: £74,537)

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	634,421	72,690	707,111
<b>Charitable activities</b>			
Other incoming resources	3,228	-	3,228
Other trading activities	3,593	-	3,593
Investment income	<u>508</u>	<u>-</u>	<u>508</u>
<b>Total</b>	641,750	72,690	714,440
<b>EXPENDITURE ON</b>			
Raising funds	49,223	-	49,223
<b>Charitable activities</b>			
Charitable Activities	<u>621,301</u>	<u>72,690</u>	<u>693,991</u>
<b>Total</b>	<u>670,524</u>	<u>72,690</u>	<u>743,214</u>

**TOGETHER COLLECTIVE****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2020****10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
NET INCOME/(EXPENDITURE)	(28,774)	-	(28,774)

**RECONCILIATION OF FUNDS**

Total funds brought forward	234,058	-	234,058
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>205,284</u>	<u>-</u>	<u>205,284</u>

**11. TANGIBLE FIXED ASSETS**

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1st April 2019	7,821	7,999	13,967	29,787
Additions	-	2,640	-	2,640
Disposals	<u>(7,821)</u>	<u>-</u>	<u>-</u>	<u>(7,821)</u>
At 31st March 2020	<u>-</u>	<u>10,639</u>	<u>13,967</u>	<u>24,606</u>
<b>DEPRECIATION</b>				
At 1st April 2019	7,821	5,357	13,967	27,145
Charge for year	-	2,915	-	2,915
Eliminated on disposal	<u>(7,821)</u>	<u>-</u>	<u>-</u>	<u>(7,821)</u>
At 31st March 2020	<u>-</u>	<u>8,272</u>	<u>13,967</u>	<u>22,239</u>
<b>NET BOOK VALUE</b>				
At 31st March 2020	<u>-</u>	<u>2,367</u>	<u>-</u>	<u>2,367</u>
At 31st March 2019	<u>-</u>	<u>2,642</u>	<u>-</u>	<u>2,642</u>

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020 £	2019 £
Trade debtors	63,740	4,234
Other debtors	6,840	24,684
Prepayments and accrued income	<u>4,205</u>	<u>12,611</u>
	<u>74,785</u>	<u>41,529</u>

**TOGETHER COLLECTIVE****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2020****13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020	2019
	£	£
Trade creditors	19,969	28,172
Social security and other taxes	7,981	10,258
VAT	-	3,317
Other creditors	-	8,500
Accruals and deferred income	<u>68,070</u>	<u>42,698</u>
	<u>96,020</u>	<u>92,945</u>

**14. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2020	2019
	£	£
Within one year	-	12,100
Between one and five years	<u>-</u>	<u>1,589</u>
	<u>-</u>	<u>13,689</u>

**15. MOVEMENT IN FUNDS**

	At 1/4/19	Net movement in funds	Transfers between funds	At 31/3/20
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	78,196	(28,230)	26,318	76,284
Designated fund - Dilapidation Provision	10,000	-	(10,000)	-
Designated fund - Contingency reserve	54,509	(4,259)	(16,318)	33,932
Designated fund - Legacy Reserve	<u>62,579</u>	<u>-</u>	<u>-</u>	<u>62,579</u>
	<u>205,284</u>	<u>(32,489)</u>	<u>-</u>	<u>172,795</u>
<b>TOTAL FUNDS</b>	<u>205,284</u>	<u>(32,489)</u>	<u>-</u>	<u>172,795</u>

**TOGETHER COLLECTIVE****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2020****15. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	581,011	(609,241)	(28,230)
Designated fund - Contingency reserve	<u>1</u>	<u>(4,260)</u>	<u>(4,259)</u>
	581,012	(613,501)	(32,489)
<b>Restricted funds</b>			
InterAct	9,453	(9,453)	-
Befriending	<u>38,500</u>	<u>(38,500)</u>	<u>-</u>
	<u>47,953</u>	<u>(47,953)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>628,965</u>	<u>(661,454)</u>	<u>(32,489)</u>

**Comparatives for movement in funds**

	At 1/4/18 £	Net movement in funds £	Transfers between funds £	At 31/3/19 £
<b>Unrestricted funds</b>				
General fund	116,261	(28,774)	(9,291)	78,196
Designated fund - Dilapidation Provision	10,000	-	-	10,000
Designated fund - Contingency reserve	45,218	-	9,291	54,509
Designated fund - Legacy Reserve	<u>62,579</u>	<u>-</u>	<u>-</u>	<u>62,579</u>
	<u>234,058</u>	<u>(28,774)</u>	<u>-</u>	<u>205,284</u>
<b>TOTAL FUNDS</b>	<u>234,058</u>	<u>(28,774)</u>	<u>-</u>	<u>205,284</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	641,750	(670,524)	(28,774)
<b>Restricted funds</b>			
InterAct	40,023	(40,023)	-
Neighbourhood Care Scheme	<u>32,667</u>	<u>(32,667)</u>	<u>-</u>
	<u>72,690</u>	<u>(72,690)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>714,440</u>	<u>(743,214)</u>	<u>(28,774)</u>

**15. MOVEMENT IN FUNDS - continued**

**Designated Funds**

**Dilapidation Provision**

Following the implementation of the break clause in our lease, the dilapidation provision was utilised to make the final agreed termination payment to the Landlord. Our new tenancy agreement does not contain any termination dilapidation obligation, consequently no provision is currently required.

**Contingency Reserve**

This reserve is in place to provide for the cost of staff redundancies upon closure of the business and is recalculated each year end.

**Legacy Reserve**

The Legacy Reserve is to be used for key operational projects, which are currently identified as:

1. Upgrade of the organisation's IT systems including integrated digital approach to services, communications and fundraising
2. Maintaining compliance with GDPR and maximising benefits of integrated digital systems.
3. Contract contingency to ensure that staff can continue to be employed in situations where successful funding has been agreed but the contract commencement has been delayed by a short period.

**16. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st March 2020.